

INGRAM LITTLE LEAGUE
Elections & Regular Board Meeting
October 7, 2013 7:00 PM
Living Tree Baptist Church

Call to Order: James Craft

Election of Board of Directors

Approval of Previous Minutes

Approval of Revised Constitution & By-Laws

Update on Grant Submission

Treasurer's Report: End of Fiscal Year Report

OST Update: Shane Peterman & David Harris

Coaching Coordinator's Report

Facilities & Maintenance Manager's Report

General Discussion: (old or new business)

Concession Stand

Goals & Objectives for 2014 Season

Budget for 2014 Season

Adjournment

INGRAM LITTLE LEAGUE CONSTITUTION

League ID Number _____ 3432617

THIS BOX FOR REGIONAL USE ONLY

Date submitted: _____

Approved: _____

Not approved: _____

ARTICLE I - NAME

This organization shall be known as the Ingram Little League, hereinafter referred to as "Local League."

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes. There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Members.** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member.

Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in the Local League, including those volunteers with the following titles listed below

- (c) Honorary Members (Optional). Any person may be elected as Honorary Member by the unanimous

vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.

(d) Sustaining Members (Optional). Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.

(e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations.

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

(b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Regular Members who fail to pay their fixed dues within ~~ten (10) fourteen (14) twenty one (21) thirty~~ (30) ~~(other)~~

~~...~~ day(s) of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least seven (7) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence in person or representation by absentee ballot of one fifth (20 percent) of the members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting. Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the Local League shall be held the first Monday of October at 7 p.m. each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
 - (1) The condition of the Local League, to be presented by the President or his/her designate;
 - (2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;
 - (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
 - (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
 - (5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall ~~be~~ not be less than seven (7).
- (c) After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on the first Monday in October

when directors and officers are elected. The Board's term of office shall continue until its successors are elected and qualified under this section.

- (d) The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents, a Safety Officer and a Coaching Coordinator. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of five (5) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than seven (7) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number. The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- (a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least seven (7) days before the time appointed for the meeting to the last recorded address of each Director.
- (c) Five (5) members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of

Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 5

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

SECTION 6

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VII - DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

President. The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 3

Vice President. The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the

President.

SECTION 4

Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 5

Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all moneys and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) and to Little League International. Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting,

SECTION 6

Player Agent. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League International of any subsequent player replacements or trades.
- (g) Administer the divisional player pool.

SECTION 7

Safety Officer. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education - Should facilitate meetings and distribute information among participants including

- players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 8

Coaching Coordinator. The coaching coordinator shall:

- (a) Represent coaches/managers in league;
- (b) present a coach/manager training budget to the board;
- (c) gain the support and funds necessary to implement a league-wide training program;
- (d) order and distribute training materials to players, coaches and managers;
- (e) coordinate mini-clinics as necessary;
- (f) serve as the contact person for Little League International.

SECTION 9

League Information Officer. The League Information Officer shall:

- (a) Set up and manage the league's official website (site authorized by Little League International);
- (b) Set up online registration and ensure the league rosters are uploaded to Little League;
- (c) Assign online administrative rights to other local volunteers;
- (d) Encourage creation of team web sites to managers, coaches, and parents;
- (e) Ensure that league news and scores are updated online on a regular basis;
- (f) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, Incorporated, the district, the public, league members, and the media;
- (g) ~~Incorporated.~~ Serves as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball,

SECTION 10

Sponsorship/Fundraising Manager. The Sponsorship/Fundraising Manager shall:

- (a) Solicits and secures local sponsorships to support league operations
- (b) Collects and reviews sponsorship and fundraising opportunities
- (c) Organizes and implements approved league fundraising activities
- (d) Coordinates participation in fundraising activities
- (e) Maintains records of monies secured through sponsorship and fundraising initiatives.

SECTION 11

Concession Manager. The Concession Manager shall:

- (a) Maintains the operation of concession facilities
- (b) Organizes the purchase of concession products
- (c) Responsible for the management of the concession sales at league events
- (d) Schedules volunteers (**must be 13 years of age or older**) to work the concession booth during league events
- (e) Collects and reviews concession related offers including coupons, discounts and bulk-purchasing opportunities
- (f) Organizes, tallies and keeps records of concession sales and purchases.

ARTICLE VIII - EXECUTIVE COMMITTEE

SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three

(3) nor more than five (5) Directors, one of whom shall be the President of the Local League.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE IX - OTHER COMMITTEES

SECTION I

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

SECTION 2

Membership Committee. The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

SECTION 3

Finance Committee. The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations.

It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turn over said collections to the Treasurer immediately after each game.

SECTION 4

Building and Property Committee. (May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

SECTION 5

Grounds Committee. (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

SECTION 6

Playing Equipment Committee. The Board of Directors may appoint a Playing Equipment

Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board.

The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

SECTION 7

Managers Committee. The Board of Directors may appoint a Managers Committee consisting of three (3) Directors.

The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

SECTION 8

Umpire Committee. The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

SECTION 9

District Committee. The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 10

Auxiliary Committee. The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

SECTION 11

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 12

Minor League Committee. The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Local League President for the proper conduct of the Minor League operation.

ARTICLE X – AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its

entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 5

Compensation. No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All moneys received, including Auxiliary Funds, shall be deposited to the credit of the Local League in/at **Bank of the Hills (a Division of Comerica)** ~~(name of financial institution).~~

SECTION 7

Fiscal year. The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Ingram Little League Board of Directors

Little League Membership on (date). Approximately 200

President's Name (Print) _____

President's Signature _____(date)._____

Little League ID No. 3432617

Federal ID No. (if available) 742544592

State ID No. (if available) NA



Ingram LITTLE LEAGUE

Building Dreams...One Run at a Time!



P.O. Box 101, Ingram, TX 78025

BY-LAWS

Revised 11/11/2012 - Amended 10/7/2013

2013 Season

SECTION I

PURPOSE / MISSION STATEMENT

The purpose of Ingram Little League is to implant in our youth the ideals of honesty, loyalty, courage, respect for leadership and sportsmanship in order to develop superior citizens first, and superior athletes second.

AUTHORITY AND VALIDITY

The Board of Directors shall be governed by the Constitution of the League on record in Williamsport, Pa. Ingram Little League operating rules and bylaws shall be approved by a majority vote of the Board of Directors and may only be changed upon the concurring vote of a majority of the Board. These rules pertain to all of Ingram Little League.

CONSTRUCTION OF THE RULES

These rules are constructed in a manner intended to conform to the operating regulations and playing rules of Little League Baseball. Ingram Little League is a chartered component of Little League Baseball (LLB) and intends to continue as such.

1. Wherever these rules stand silent, the regulations and playing rules of LLB shall be followed. Wherever these rules are in conflict with LLB Operating Manual, Regulations and Rules (except where these rules are stricter than LLB rules) LLB regulations and rules shall prevail.
2. Whenever Ingram Little League engages in regular season interleague play with another chartered title league, the division involved shall play by interleague rules approved by the various District Boards and the District Administrator.

The local rules, ground rules and/or bylaws of the Ingram Little League shall expire at the end of each fiscal year, and are not considered part of the Ingram Little League Constitution.

Ingram Little League
P.O. Box 101, Ingram, Texas 78025

BY-LAWS

Revised 11/8/2012 - Amended 10/7/2013

SECTION II FISCAL YEAR

The fiscal year of the Ingram Little League shall be from October 1 to September 30.

SECTION III FEES

A reasonable Little League participation fee may be assessed as parent's obligation to assure the operational continuity of the Ingram Little League. The fees for this fiscal year are as follows:

MEMBERSHIP AND VOLUNTEER

General Membership / Volunteer Fee - \$5.00

PLAYER REGISTRATION

T-Ball & AA Minors: \$30.00 per child

AAA Minors: \$35.00 per child

Majors: \$40.00 per child

Juniors: \$50.00 per child

Maximum Cost per family: \$100.00

PLAYER SCHOLARSHIP

Ingram Little League will not deny any child a chance to play baseball or softball due to financial hardship. Ingram Little League will make available either full or partial scholarships. To assist with the scholarships, Ingram Little League will offer scholarship sponsors an option to contribute either \$75.00 or a money donation to the program. The Ingram Little League scholarship program will cover season registration fees only.

TEAM SPONSORSHIP

Team Sponsorship Fees per team, per season: \$250.00

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ADVERTISING – FIELD AND ROAD

Field Advertising Fees:

4'x 8' Field, or 4/4 Road Signs: \$395.00

2'x3' Concession Stand Signs: \$395.00

Renewal of existing signs: \$195.00

FUNDRAISER

Every registered player in Little League is required to participate in a league fundraiser to help defray the costs of running the league. The fundraiser(s) is(are) determined each year by the Ingram Little League Board of Directors and managed by Ingram Little League's Fund Raising Manager.

GAME ADMISSION / OTHER

Admission fees WILL NOT be charged at any Regular Season Ingram Little League games. Team players will be given a drink or popsicle at the conclusion of their game. Umpires will be granted a drink after each game, and a hot dog or sausage wrap during their session that day. These will be courtesy of the Ingram Little League.

SECTION IV

MANAGERS, COACHES AND OTHER VOLUNTEERS

All managers, coaches, Board of Directors members, and any other persons, volunteers, or hired workers, who provide regular service to the League and /or have repetitive access to, or contact with players or teams, must complete and submit an official "Little League Volunteer Application" to the President and satisfactorily complete a background check. Refusal or failing to submit a fully completed "Little League Volunteer Application" will result in the immediate dismissal of the individual from the League. Volunteers can include, but are not limited to umpires, team moms, concession workers and parents who assist at practice.

All managers and coaches are responsible to help on announced work days and also to clean and rake the field following their respective games. Managers and coaches from both teams should work together to line and mark the fields before the games and also to return equipment and bases to the storage room after games. It is recommended that all team Managers and Coaches fulfill umpire duties whenever possible.

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SECTION V DISCIPLINE

MANAGERS, COACHES AND VOLUNTEER CONDUCT

Any volunteer who is arrested for any felony offense or any offense involving moral turpitude shall report the arrest to the President within 72 hours of the arrest. Any volunteer who is convicted, pleads guilty or no contest, or receives deferred adjudication for such an offense shall also report that event to the President within 72 hours. The President will bring such violations before the Board within 48 hours. Moral turpitude includes but is not limited to:

1. Dishonesty; fraud; deceit, theft, misrepresentation;
2. Deliberate violence;
3. Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
4. Felony possession, transfer, sale, distribution, or conspiracy to possess, transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
5. Acts constituting public intoxication, operating a motor vehicle while under the influence of alcohol/drugs, or disorderly conduct, if any two or more acts are committed within any 12 month period; or
6. Acts constituting abuse under the Texas Family Code.

Managers will be responsible for the conduct of themselves, their coaches, team players and parents of team members. Managers and coaches will abide by the Coaches Code of Conduct.

An ejection from a game or league complex of a player, manager, coach, volunteer, parent and/or fan due to unsportsmanlike conduct will be followed up and brought to the attention of the Board of Directors. The meeting will consist of the Board of Directors, manager, coach, volunteer, parents, fan, and/or player and legal guardian of persons involved on case-by-case bases for status review. Upon review of any league violation and/or of unsportsmanlike conduct, any individual and/ or player associated with the Ingram Little League can have action taken by the Board of Directors.

Any person in violation of any of the official Little League Rules and/or rules established in these By-Laws may result in disciplinary action by the Board, in accordance with Little League Rules. Additional penalties may be levied by the Board. As stated, violations will be brought to the attention of the Board within 48 hours after the President has been notified; however, at the Board's discretion, serious infractions reported after the 48 hour limitation may be reviewed. Anonymous allegations will be discarded unless they can be documented or corroborated in writing through independent means. Action levels to be taken by the Board of Directors include but are not limited to:

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- (1) Consultation by the League President
- (2) Letter of Reprimand from the Board of Directors
- (3) Suspension as manager/coach for one game
- (4) Suspension as manager/coach for any part of the remainder of season
- (5) Not favorably considered for future Little League appointments
- (6) Dismissal from all Ingram Little League activities

PLAYER CONDUCT

Players are expected to adhere to the Ingram Little League's Code of Conduct for sportsmanship and conduct. Failure to adhere to these guidelines may result in disciplinary action. Disciplinary action for player misconduct is covered in the Ingram Little League Player/Parent Code of Conduct. A manager may bench a child for disciplinary reasons, misconduct, or absence from practice or games with approval of the Player Agent or League President. If a child is benched, the manager shall include the child's name and a notation regarding the manager's action on the roster that is given to the scorekeeper and plate umpire. The manager shall also notify the player's parent(s) if present at the game. No child should be benched without prior approval by the appropriate board member.

1. Before a manager can bench a player, he must have a copy on file of the team's discipline plan signed by the player and the player parent or guardian. This may be a separate plan in addition to the Code of Conduct.
2. The teams discipline plan should be approved by the League Board. The Player Agent will keep a copy of the teams plan on file.
3. This plan should state clearly for what reasons a player may be benched other than for play. This leaves room for you to excuse situations.
4. If a child that has been marked absent or reports late to the game and is subsequently benched, the manager shall immediately notify the scorekeeper and plate umpire of this action. The manager shall also notify the player's parent(s) if present at the game.
5. Any manager electing to invoke the provisions of this rule shall report, in writing, to the league player agent within 24 hours of the game and state the reasons for this action. It will be the responsibility of the Player Agent to investigate the situation and report findings to the League President.
6. This does not apply to T-Ball and Coach Pitch Divisions

All levied actions to players, coaches and managers will be made a matter of record by the league secretary. Chronic offenders of minor infractions will be dealt with more severely as the violations accumulate at the discretion of the Executive Board.

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UMPIRES

Umpiring is one of the most important and often overlooked aspects of the Little League program. The volunteer umpire is as much a part of Little League as the volunteer manager, coach or concession stand worker. According to Little League Baseball, there is no sound reason for paying umpires, or any other person whose services should be provided on a volunteer basis.

While the Board of Directors have agreed with Little League that there may truly be no valid reason to pay umpires, there will be situations during the season to pay a reasonable fee to the home plate umpire. The Board of Directors has given authority to the League President or Umpire-in-Chief to determine a reasonable fee to be paid. A reasonable fee may be paid for umpires when volunteer services can not be met in the Major and Junior Divisions only. Umpires will only be paid when they are in full uniform and have/use their personal equipment.

The Umpire-in-Chief will make umpiring assignments for all games. Only Ingram Little League approved managers and coaches, certified umpires or individuals approved by the Umpire-in-Chief will be allowed to umpire both the home plate and bases. Managers and coaches will adhere to the following guidelines:

1. A qualified umpire is one who knows the rules ([Texas District 26 Common Ground Rules](#) and Little League Rules) and can conduct themselves in accordance with Little League Rules and Regulations. Managers will be given copies of each before the season and are expected to read over them and study them.
2. New Managers must attend an Umpire Clinic, to be determined by the Umpire-in-Chief. Managers will not receive their league equipment if they have not attended a clinic. This may be waived by the President or Umpire-in-Chief if the manager can show proficiency in his umpiring skills/abilities. Managers will be responsible for passing information learned to their coaches.
3. The Umpire-in-Chief will try to avoid having teams umpire games in the same division, (ie. A minor boys team umpiring another minor boys team.) The Umpire-in-Chief will try to keep Softball managers and coaches in the Softball Divisions and Baseball managers and coaches in the Baseball Divisions. In the interest of helping future managers and coaches as they move up to the next level, the Umpire-in-Chief will try to schedule umpiring duties as follows:
 - a. T-Ball Division – No Umpires will be needed at the T-Ball level.
 - b. AA Minors (Machine Pitch) Division – This is an instructional league, managers and coaches from the T-Ball Division may assist at the Coach Pitch Level. It is recommended that there be two umpires at this level. However, because this is an instructional league, most games can be done with one umpire.
 - c. AAA Minors Division – The Managers and coaches from the Coach Pitch Division may assist at the Minor level. Although this is an instructional league as well, it is recommended that each game have two umpires. This will make for better play at this level. One umpire will call from behind the plate;

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- the other umpire will call in the field.
- d. Majors Division – Managers and coaches from the Minors Division may assist at the Majors level. This level will have one umpire behind the plate and one or two umpires in the field.
 - e. Managers and coaches from the Major and Junior Divisions may assist the Umpire-in-Chief at any level where he may need assistance, except at the Division level they are currently managing or coaching.
4. On games where a team may be assigned umpire duty, that team is responsible for providing umpires. In cases where umpire(s) do not show or failure to provide umpires, the manager of the team assigned umpire duty will be subject to assuming the next available duties of the two participating teams of the game missed. Intentional or multiple violations will result in game suspension of the manager for the next game. Missed umpire duty will be recorded and used for consideration of tournament team coaches and future Little League positions.
 5. If a team wants to trade umpire duty with another team, to reassign that responsibility, the scheduler must be notified 24 hours prior to the game. Failure to notify the scheduler will result in the originally assigned team being held responsible for umpire duty.
 6. Exceptions will be permitted by the Umpire-in-Chief or the League President to appoint emergency substitutes when necessary. This emergency appointment does not relieve the manager or coach of their responsibilities.
 7. VERIFICATION OF THE BASEBALL PITCH COUNT RULE WILL BE CONFIRMED BY THE UMPIRE IN CHIEF WITH THE VISITING TEAM'S SCOREKEEPER IN THE MIDDLE OF EACH INNING, AND UPON THE REMOVAL / CHANGE / RETIREMENT OF EACH PITCHER. THIS APPLIES TO THE MINOR DIVISIONS AND ABOVE. (the visiting manager will still be the responsible party to ensure pitch count is accurate)
 8. The official scorebook will kept be the HOME team for rulings on the field by umpires. The official pitch count log will be kept by the VISITING team.

SECTION VII
DIVISION ALIGNMENT

A. DIVISION ALIGNMENT (MAY BE ADJUSTED DEPENDING UPON THE REGISTRATION NUMBERS)

1. TEE BALL BASEBALL DIVISION

Tee Ball Boys & Girls 4, 5 & 6 Year Olds

2. SOFTBALL DIVISION

AA Minors (Machine Pitch) Softball Girls 7, & 8 Year Olds

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AAA Minors Softball Girls 9 & 10 Year Olds
Majors Softball Girls 11 & 12 Year Olds
Juniors Softball Girls 13, 14 & 15 Year Olds

3. BASEBALL DIVISION

AA Minors (Machine Pitch) Baseball Boys 7 & 8 Year Olds
AAA Minors Baseball Boys 9 & 10 Year Olds
Majors Baseball Boys 11 & 12 Year Olds
Juniors Baseball Boys 13, 14 & 15 Year Olds

If a 12 year old is drafted to a Junior Baseball or Softball Division team they will be ineligible to participate in Major Division regular or tournament play.

B. TRYOUTS AND PLAYER SELECTION (DRAFT)

Tryouts and Player Selection (Draft) will be conducted according to the 2012 Operating Manual for baseball and softball and approved by the Board of Directors. Times and dates will be set by the Player Agent(s) with Board approval. The vice president(s) (baseball and softball) will be responsible for conducting tryouts for each division. Ingram Little League Board of Directors and Managers reserve the right to place all players in the appropriate division based on age and skill level. Although our system may assign players to a specific division based on age, Ingram Little League retains the right to make adjustments as necessary after Tryout Sessions and evaluations have been completed.

1. TRYOUTS

1. There will be no tryouts for the T-Ball Division.
2. All Players aged 10, 11 and 12 will be eligible for the Majors Draft. See PLAYER SELECTION for returning Majors Division Players.
3. Regardless of the division the player is anticipating to play in, they will try out with their aged group first.
4. Players aged 8 Years old wishing to play at the Minor Baseball or Softball Levels or players aged 10 Years old wishing to play at the Major Level must attend the tryouts for that level after they have attended tryouts for their aged group. Eight year olds will try out with the 9 year old group and 10 year olds will try out with the 11 year old group.
5. Request to move a player up from their assigned division must be presented in writing to the Board of Directors, and must include reasons for the move. Managers of the teams affected must be present at the board meeting and voice their opinion on the move. The Ingram Little League Board of Directors has the sole right to approve or deny the request by a majority vote. All Board decisions to approve

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or deny these requests are final.

6. The tryouts for the Minor and Major Levels will occur on the same day. All managers for these two divisions should be present on this day.

2. PLAYER SELECTION (DRAFT)

1. Selection of players will be done by the “hat” method whereby players will be rated during tryouts using the Ingram Little League “Skills Assessment” form and divided into A, B & C players (A being the best players). Each Manager will select an “A” player in round robin fashion until all “A” players are depleted. Then selection of “B” players in the same manner, and finally “C” players. Coaches sons/daughters will be placed on their respective team prior to selection of other players. 6. Players not making at least one tryout will be placed on a team by the decision of the Managers of that Division and the Players Agent.
2. It will be at the Board’s discretion to allow any player 12 years old that does not attend at least one tryout to be eligible to play in the Major League at any time during the season. That player may be put on a roster for player replacement.
3. All returning Players will not need to tryout and will be placed on the same team played on in the previous year, unless they are requesting a release or trade. If a release or trade is requested, they must present a letter of such request to the Player Agent at registration prior to tryouts. If a release is requested, a tryout must be made by that player and he may be selected by any team except the one he was released from. If a trade is requested, then a tryout will not be required if the managers involved can work a trade.
9. It will be at the discretion of the President or the Player Agent if such trade or release will be made.

C. REPLACEMENT OF PLAYERS

The Minor League program is an integral part of Little League and its purpose is to provide training and instruction for those candidates who by reason of age and other factors do not qualify for selection in the Major League division during the initial league draft.

1. All AAA Minors, Majors and Juniors League teams shall consist of a minimum of 12 players whenever possible. Managers will attempt to maintain 12 players in accordance with the following Little League rules:

When a player is lost to a team during the playing season for any of the following reasons:

- a) He/she moves to another city or state too distant to commute for practice and play.
- b) He/she is injured and will not be able to return to play within 50% or more remaining games.
- c) He/she has for personal reasons decided to terminate his/her association with the team.
- d) Any other justifiable reason reviewed and approved by the Board of Directors. The effective date for

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losing the player will be the date of original notification by the parents and/or player. The manager of the team losing a player shall notify the Player Agent within 24 hours of such loss.

2. The vacancy shall be filled according to Regulation III (d) per Board approval.
3. Upon Board notification and approval of a vacancy, the manager shall have 48 hours to select a replacement player.
4. When a AAA Minors, Majors or Juniors League roster falls below 12 players and the manager has been given approval to find a replacement player, he will choose a league age player on the stand-by replacement roster. If there are no league age players on the roster, then a lower league player may be called up to the team to fill that players vacant position. The player if called up must be one year younger than the team league youngest age. If that player refuses to join that team, the player will forfeit further eligibility for the rest of the current season.
5. Teams with less than 12 players during the last 2 weeks of the regular season play are prohibited from calling up a replacement.
6. Managers who fail to notify the Player Agent as required and/or fail to call up a player when required may be disciplined by the Board and will forfeit that position for the remainder of the season.

SECTION VIII
LOCAL GROUND RULES

Ingram Little League will operate its season under the official regulations and playing rules for all divisions. The Board of Directors has voted to approve the following exceptions.

RULES APPLYING TO ALL DIVISIONS

The 2013 Official Regulations and Playing Rules for Little League Baseball & Softball shall apply, and be followed, in all Divisions except as amended or stated in these Local League Rules. The Local League Rules DO NOT APPLY TO POST SEASON TOURNAMENT PLAY.

A. GAME PLAY

1. In all Leagues, an activity/practice is defined when 4 or more players from the same team meet for an organized event in which baseball/softball is practiced, played, or discussed between a manager and/or coach and the players.
2. In all T-Ball and AA Minor League Divisions, the time limit will constitute a complete game regardless of the number of innings played, (if an inning is started within the time limit, it must be completed).
3. In all AA Minor League Divisions where the 5-run rule per inning is applied, the "home team" shall have its last at bats even if there is no possibility of a win.

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4. In all AA Minor League Divisions where the continuous batting order is utilized, the starting 9 defensive players shall be listed as the first 9 batters in the batting lineup.
5. In all T-Ball and AA Minor League Divisions, games ending in a tie will be recorded as a tied game.
6. The umpire will designate the official start of the game in all League Divisions. This should be the same as the scheduled start time.
7. In the interest of safety in all Divisions, a batter will receive one warning for throwing the bat. This will be a team warning. If any player on that team throws a bat after the team warning is issued, the player will be called out and the ball will be considered dead. Managers and scorekeeper will be notified. The second time this happens, the player may be ejected at the discretion of the umpire. This applies to each batter.
8. Complaints or protests of any nature must be in writing and signed in order to be considered. The complaint or protest should be submitted to the league president, who shall investigate as the circumstances warrant.
9. The 10-run rule will be utilized in the AAA Minor League Divisions and above. This rule will be used as described in the Little League Rule Book for the appropriate Division. There is no 10 run mercy rule in T-Ball or AA Minors.

B. FIELD MAINTANCE

1. The “home team” Manager and/or Coaches are responsible for marking the field before each game. The home team will keep the Official Scorebook.
2. The “visiting team” Managers and/or Coaches are responsible for raking the Pitchers mound, home plate and infield. The visiting team will keep the Official Pitch Count.
3. The manager of each team is responsible for ensuring that ALL trash is removed from their dugout after each game.
4. In an effort to keep our park nice and clean, each team will be responsible for trash pick up after their game. This includes not only the playing area, but the fan seating areas.

C. GAME DURATIONS

All league games will be played within the time limits defined as follows. Tied games will go into the standings as a tie.

- a. T-Ball: 1 hour, hard stop. No new batter after 1 hour.
- b. AA & AAA Minors: 1 hour and 30 minutes with no new inning after 1 hour and 20 minutes.
 - i. If a new inning is started it will be completed, there is no hard stop.
- c. Majors & Junior and above levels: 2 hours with no new inning after 1 hour and 50 minutes.
 - i. Complete the inning started.
 - ii. If last game of the night or no games are scheduled to follow, a full game shall be played. (see section

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D) (6 innings Majors, 7 innings Juniors)

D. GAME CURFEWS

- 1.) Tee Ball, no new inning shall start after 8:00 P.M.
- 2.) AA Minors (Machine Pitch), AAA Minors (Kid Pitch), Majors, no new inning shall start after 10:00 P.M.
- 3.) Juniors, and above: No new inning shall start after 10:30 P.M.

E. RULES APPLYING TO SPECIFIC DIVISIONS

1. Ingram Little League will operate in accordance with Little League Official Regulations and Playing Rules (LLORPR) of Little League Baseball, Inc., and the ground rules established in the *Texas Little League District 26 Interleague Play Common Ground Rules - Baseball/Softball* and approved by the Texas District 26 Little League Presidents and Administrators. A current copy of those rules are attached and are made part of these By-Laws.
2. Each team must have the following number of managers and coaches:
 - a. Tee-Ball - 1 manager and 3 coaches provided each are 18 years of age or older.
 - b. AA Minors - 1 manager and 3 coaches provided each are 18 years of age or older.
 - c. AAA Minors - 1 manager and 2 coaches provided each are 18 years of age or older.
 - d. Majors & Juniors - 1 manager and 2 coaches provided each are 18 years of age or older.
 - e. No exceptions to the age limit can be made to Tee-Ball, AA Minors and AAA Minors. For the Majors and Juniors leagues, 1 coach may be less than 18 years of age but not less than 15 years of age and must be accompanied at all times on the field and in the dugout by the the Manager and an adult coach, or two adult coaches. This exception must be approved by the President of the League and the Division Player Agent.

SECTION IX
TOURNAMENT TEAMS
MANAGERS AND TEAM SELECTION

The first place team manager of the regular season may be the tournament team Manager upon Board approval. Once approved, the manager may select his coach or coaches depending on the number of players on the

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roster, who must be approved by the Board of Directors. Winning first place during the regular season does not guarantee selection since there are other important factors to be considered.

1. The Board of Directors has the option on the number of teams in each division.
 - a. The Board will make the decision on having a 10-11 year old All-Star team each season.
 - b. Since a 10-11 year old team can have players from the Major and Minor Divisions, the President shall choose the team manager. The Board must approve of the selection.
2. The regular season team managers will fill out the remainder of the rosters after the players have made their picks for the tournament teams of their Divisions.
3. The tournament team manager for each division will determine the number of players on their roster with a minimum of 11 players and maximum of 14 players.
 - a. If 11 players are chosen, then the managers and coaches will select 4 players.
 - b. If 12 players are chosen, they will select 4 players.
 - c. If 13 players are chosen, they will select 5 players.
 - d. If 14 players are chosen, they will select 6 players.
 - e. The tournament team manager will decide the last 2 picks with 12 or more players chosen, 1 pick with 11 players chosen.
4. All tournament team selections shall be approved by the Board of Directors.

PLAYER SELECTION - MINOR LEAGUE THROUGH BIG LEAGUE

Players for the tournament teams will be chosen as follows:

1. All players who return completed All-Star forms will be eligible to be placed on the list of players to be voted on in their tournament age divisions regardless of league division they played in.
2. All Players in each division shall vote by secret ballot and choose 8 names on the list.
3. Ballots with more than 8 names marked, will be discarded. Players may choose less than 8 names.
4. The 6 players with the most votes will be named to the tournament team.

PLAYER SELECTION - MACHINE PITCH AND T-BALL LEVEL-

There will be times a local Coach Pitch or T-Ball Tournament will be available to send a team to. It will be the decision of the Board of Directors if the League will send one team from each division. If the Board decides it

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is in the interest of the League to send a team, then the team will be chosen as follows:

1. The league president will chose the manager of the tournament team pending Board approval.
2. Each team manager of the regular season, of the respective divisions, will meet and decide who the best players are for their division and, as a group, will pick a 12 player roster based on the eligible players.
3. Players who played up a division during the regular season will be eligible to play on the tournament team of their age division.
4. The team manager will choose his coaches to assist.

UNIFORMS

The Uniform Committee will be responsible for the selection of all All-Star uniforms. No manager or coach of any All-Star team may solicit or make uniform arrangements. Any request by a manager / coach must be taken before the Uniform Committee. Failing to do so could result in disciplinary action by the Board. At the conclusion of a team's All-Star tournament play, thier All-Star uniforms are donated by the Board to each All-Star Manager, Coach and player.

Uniforms, as designated by the Uniform Committee, will be provided by the League for all teams at the Minor Division and above. The League will provide a cap or visor for Coach Pitch and T-Ball Divisions.

The Uniform Committee, with Board approval may choose to issue League All-Star uniforms. If the League issues uniforms to the tournament teams, the Uniform Committee may request that the uniforms are returned to the League. Failure of the players or team managers to return the uniforms may result in disciplinary action.

SECTION X

ALTERNATE METHOD OF OPERATION – THE REGULAR SEASON

To aid divisions that are having a difficult time getting enough players for their regular season teams the following option is available. A pool of players from existing regular season teams can be created with players that are willing to participate in extra games during the regular season when teams face a shortage of rostered players for a regular season game. Guidelines:

1. The League's Divisions Players Agents will create and run the pool. The League's Divisions Player Agents will use the pool to assign players to teams that are short of players on a rotating basis.
2. Managers and/or coaches will not have the right to randomly pick and choose players from the pool.

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3. Players used from the pool will not be allowed to pitch when participating in a game as a pool player.
4. Pool players that are called and show up at the game site must play at least nine consecutive defensive outs and bat once.
5. For details on age alignments for Juniors, see Regulation IV of the rulebooks.

**SECTION XI
EQUIPMENT**

All equipment issued is for Little League use only. Team managers are responsible for the equipment issued to his / her team. No league equipment will be given to players. All managers will return their equipment on the day / night of their last game of the season. This includes managers for All-Star teams. All-Star equipment will be issued to the All-Star team manager.

Approved by the ILL Board of Directors

Date: _____

President Printed Name: _____

President Signature: _____

Ingram Little League
P.O. Box 101, Ingram, Texas 78028

Date: September 26, 2013
To: Hal & Charlie Peterson Foundation
From: James Craft – President, Ingram Little League Board of Directors
Re: Grant Request Proposal

The Ingram Little League (ILL) is seeking a grant from the Hal & Charlie Peterson Foundation which will allow us to make several upgrades to our facility. These upgrades will directly benefit our players with improved and upgraded facilities such as backstop and top rail fence padding for added safety, but also our volunteers (upgraded irrigation system & concession stand), spectators (covering over Field 3 seating) and Ingram Independent School District, who use our softball field for their high school girls softball games.

Our ultimate goal is to upgrade the facility with:

1. Padding to the backstops on all three fields to enhance player safety.
2. Padding to the outfield fence top rails to improve player safety.
3. Automated field irrigation system to improve water usage efficiency, field coverage and better turf growth for smoother fields which improve player safety.
4. Batters Box Foundations improves maintenance and batter safety.

We anticipate having these projects completed within two months of receiving a grant.

Our baseball/softball facility was constructed around 1985 through donations of land and funds and utilizing a lot of volunteer work. Very few changes have been made to the facility since the original construction other than general maintenance, addition of a small equipment room and storage shed for our yard equipment.

Over the past 28 years ILL has contributed a valuable service to the community in training young players not only in ball playing skills, but in life skills as well. Our motto is “Building Dreams One Run at a Time”. We believe the roles our volunteers (we are an all volunteer organization) perform help our young people to be successful in playing ball and outstanding citizens in our community.

The services we provide to our players and the skills we build in those players (physical as well as relationship) ultimately reflect in the quality of students and athletics we see in Ingram High School.

A grant from the Hal and Charlie Peterson Foundation will help us achieve these goals and provide a state of the art facility for our community’s use.

Respectfully Submitted,

James Craft
President
Ingram Little League

Ingram Little League Profit and Loss Standard

09/28/13

LEAGUE 10 03432617

October 1, 2012 through September 28, 2013

Oct 1, '12 - Sep 28, '13

Income	
Accounts Receivable	0.00
Advertising	6,980.00
Concessions Revenue	2,864.24
Fund Raising Projects	4,423.85
Gifts & Donations	2,279.00
Other	18.86
Registration Fees	3,950.00
Sponsor Fees	2,000.00
Total Income	<u>22,515.95</u>
Expense	
Ad Expense	389.12
Bank Charge	35.37
Concessions Expenses	
Food Supplies	2,160.22
Ice	9.50
Other Supplies	12.28
Soda Vending Machine	371.00
Concessions Expenses - Other	100.00
Total Concessions Expenses	<u>2,653.00</u>
Insurance	
LL Intl Insurance	1,076.39
Insurance - Other	0.00
Total Insurance	<u>1,076.39</u>
League Fees	
Charter Fee	208.00
District Fee	312.00
Total League Fees	<u>520.00</u>
Maintenance & Repairs	
Buildings	309.94
Fields	4,231.64
Yard Equipment	138.00
Maintenance & Repairs - Other	98.40
Total Maintenance & Repairs	<u>4,777.98</u>
Miscellaneous	
Photos & Trophies	101.24
654.25	
Player Equipment	
Baseball	1,044.36
Player Equipment - Other	595.42
Total Player Equipment	<u>1,639.78</u>
Postage	75.50
Rentals	104.73
Supplies	
Office Supplies	32.41
Total Supplies	<u>32.41</u>

09/28/13

Ingram Little League
Profit and Loss Standard
October 1, 2012 through September 28, 2013

	<u>Oct 1, '12 - Sep 28, '13</u>
Umpire Fund	477.00
Uniforms	4,026.45
Utilities	
KPUB	<u>1,495.43</u>
Total Utilities	<u>1,495.43</u>
Total Expense	<u>18,058.65</u>
Net Income	<u><u>4,457.30</u></u>

09/28/13
LEAGUE ID 03432617

Ingram Little League
Balance Sheet Standard
As of September 28, 2013

	<u>Sep 28, '13</u>
ASSETS	
Current Assets	
Checking/Savings	
ILL Bank of the Hills	7,401.49
Total Checking/Savings	<u>7,401.49</u>
Total Current Assets	7,401.49
Fixed Assets	
Office Equipment	628.81
Pitching Machines	6,423.85
Players Equipment	7,882.07
Score Board	5,492.00
Total Fixed Assets	<u>20,426.73</u>
Other Assets	
Misc. Assets	695.35
Property	101,724.00
Total Other Assets	<u>102,419.35</u>
TOTAL ASSETS	<u><u>130,247.57</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	130,842.24
Retained Earnings	-5,051.97
Net Income	4,457.30
Total Equity	<u>130,247.57</u>
TOTAL LIABILITIES & EQUITY	<u><u>130,247.57</u></u>

Ingram Little League
Profit and Loss Statement
Comparison FY 2010 through 2013

	2010	2011	2012	2013
Income				
Advertising	1850.00	4749.00	2199.52	6980.00
Concessions		901.75	1967.80	2864.00
Fund Raising		46.96	1016.42	4424.00
Gifts & Donations	152.38	100.00	25.75	2279.00
Other	4500.00	185.00	9.43	19.00
Registration Fees	1420.00	6398.00	5794.00	3950.00
Sponsor Fees	5679.73	2049.00	2000.00	2000.00
Total Income	13602.11	14429.71	13012.92	22516.00
Expenses				
Adv - Fence Signs	473.00	720.00	360.00	389.00
Bank Charge	6.00	36.53	51.09	35.00
Food Supplies	726.39	1326.28	246.21	2160.00
Soda Vending Machine	416.50	430.50	365.00	371.00
Concessions Other	479.93		100.00	122.00
Office Equipment		672.18		
Field Equipment	3483.27		459.00	
Charter Fee	2306.10	170.50	1448.90	1284.00
District Fee	315.00		264.00	312.00
Tournament Fee	163.70	275.00		
League Fees - Other	100.00			
M&R Buildings	211.35			310.00
M&R Fields	2173.85	2110.81	3659.50	4232.00
M&R Yard Equip	43.72	33.00	306.13	138.00
Misc	200.00	587.17		233.00
Photos & Trophies	1634.00	1063.00	648.70	654.00
Player Equipment	14.99	713.10	1834.83	1640.00
Postage	28.00	69.60	72.90	76.00
Rental - Equipment		105.22	156.64	105.00
Umpire	315.00	280.00	1235.20	477.00
Uniforms	6535.69	3555.45	4201.17	4026.00
Utilities-KPUB	830.75	876.96	1321.54	1495.00
Total Expenses	20457.24	13025.30	16730.81	18059.00
Net Income (Loss)	-6855.13	1404.41	-3717.89	4457.00

Ingram Little League

Budget

FY 2013

Income	Original	New	Aug-13	Notes
Advertising	\$15,165	\$15,165	\$6,980	30 new @ \$395; 17 renew 17 @ \$195
Concessions	\$2,500	\$2,500	\$2,864	Increase of \$500 from FY 2012
Fund Raising	\$4,000	\$4,000	\$4,424	Based on proposed profit from FY 2012
Donations	\$0	\$0	\$2,279	
Other	\$0	\$0	\$19	
Registration Fees	\$3,580	\$3,580	\$3,950	50@ \$30; \$20 @35; 20@ \$40; 20@\$50; -12 scholarships @\$35
Sponsor Fees	\$2,750	\$2,750	\$2,000	11 teams @ \$250
Total Income	\$27,995	\$27,995	\$22,516	
Expenses				
Advertising - Fence Signs	\$1,250	\$1,250	\$389	10 new @ \$125
Bank Charges	\$50	\$50	\$35	
Food Supplies	\$1,200	\$1,200	\$2,160	Increase of \$900 from FY 2012
Soda Vending Machine	\$400	\$400	\$371	
Concessions Other	\$200	\$200	\$122	
Office Equipment	\$0	\$0	\$0	
Field Equipment	\$500	\$500	\$0	
Charter & Insurance Fee	\$1,500	\$1,500	\$1,284	
District Fee	\$270	\$270	\$312	
Tournament Fee	\$0	\$0	\$0	
League Fees - Other	\$0	\$0	\$0	
Maintenance & Repair - Buildings	\$200	\$200	\$310	
Maintenance & Repair - Fields	\$2,600	\$2,700	\$4,232	3 year average
Maintenance & Repairs - Other	\$400	\$400	\$237	
Miscellaneous	\$1,517	\$1,517	\$134	10% of Sign Sponsors
Photos & Trophies	\$700	\$700	\$654	
Player Equipment	\$800	\$2,000	\$1,640	
Postage	\$80		\$76	
Rental - Equipment	\$175		\$105	
Umpire Fees	\$1,250		\$477	
Uniforms	\$6,400	\$4,500	\$4,026	
Utilities - KPUB	\$1,400	\$1,400	\$1,495	
Total Expenses	\$20,892	\$18,787	\$18,059	
Net Income (Loss)	\$7,103	\$9,208	\$4,457	

Subject: Coach's Management Status Report
From: Gene Roark <generoark72@yahoo.com>
Date: Sun, 6 Oct 2013 11:54:10 -0500
To: James Craft <jgraphix@ktc.com>

I would first like to apologize for not being able to attend Mondays meeting due to health issues, but I am very excited about the upcoming season. As coach's manager I would just like to say that I am here to help in anyway possible to make this the best season possible for our kids. To do so, I believe that as a league we can do that by focusing on a few things in our coaching and practices.

- Communication
- Creativity
- Consistency

This we are trying to achieve by developing a league manual that will be provided to each coach. In that will contain suggested drill sets, practice schedules, and philosophy's. Through which, we can communicate our expectations as a league and create a fun and consistent environment for our young players to develop. This is an ongoing project in its beginning stages that we hope will make both the coach's job easier and each child's transition from one age group to the next a bit smoother. I am always open to creative ideas to add to this project, so please feel free to contact me at any time.

Thank you
Gene Roark

Sent from my iPhone